

Badger Ridge Middle School Site Council Minutes October 10, 2016

✓ 6 th Grade Core: Carrie Dingle	6 th Grade Parent:	✓ Resource: Marlene Koch	✓ Encore: Pat Rich
✓ 7 th Grade Core: Mary Greenlaw-Meyer	7 th Grade Parent:	✓ Resource: Jennifer Griffith	✓ Encore: Ross Cohen
✓ 8 th Grade Core: Margo Schorr	✓ 8 th Grade Parent: Christine Iszczyszyn	✓ Support Staff: Adam Grindle	✓ CKCS:
✓ Administrator: Mike Murphy	Central Office: Betty Wottreng	✓ Facilitator: Barbara James	

Guest Speaker:

Other Attendees:

Inclusion Activity

Communication around the changing role of site council. As council members meet with constituents, admin is available to help with the questions and clarifications

Keep in mind the district vision and the equity framework. How do decisions align?

Keeping the cohesiveness of the k-12 program in mind so that decisions made at one level do not have unintended consequences for other levels. This includes communication across levels.

Roundtable/Announcements:

This is a place where agenda items can be brought up, brief discussion items may be brought up.

Orchestra/choir concerts are beginning in the next week.

Homework club meeting, Mike, Marlene, Adam will meet to frame homework club for this year.

Culver's fund-raiser this Wednesday

Parents have volunteered to help organize activities and staff appreciation days

Question regarding iPads

- Some students have not yet completed all steps in order to take iPads home
- Mike has asked that Geoff arrange for a sub to help with calls home to get parents to sign off. Teachers are reporting that they have a large percentage of students who have not had parents sign off on necessary paperwork. 6th and 8th grade students are taking ipads home if all steps have been completed. 7th grade does not have any students taking ipads home. Jen Griffith is working with the 6th grade teams and facilitating phone calls home with students to prompt parents to complete their end of the paperwork. Suggestion that use access time to help make phone calls home. Parents need to complete 1:1 insurance and AUP every year.
- Can this be made part of the registration process for the 17-18 school year?

Parent Teacher conferences are coming up. Mike sent out a reminder of the timeline to all staff. Mike has created a video on how to use Sign-up genius for creating a schedule for parents. A school reach message will be going out to all parents on Wednesday letting parents know to look for an e-mail from parents regarding sign-up for conference. Question was raised from 7th grade team, what about parents who want to meet, but there aren't enough slots? Student led conferences with Access teachers linking family engagement, access, and conferences could be a solution down the road.

Faculty meeting time has been set aside to help staff set up Sign-Up Genius. Additionally MyLearningPlan help will also be available.

7 Norms of Collaboration

Continue to focus and identify the norm to work on throughout the meeting.

Terms of Reference

Feedback

Communication Protocols--Need for elevator speech and purpose of site council. Site council is a school improvement team.

What does that mean? What would the elevator speech sound like? Throughout the work this year, that elevator speech will be developed.

Consensus using fist to five around ToR was given with most members identifying as a 4-5

Implementation Teams

Terms of reference will continue to be defined and clarified throughout the year. Look for additional direction to come from

School Board.

Building Implementation Teams--implement and sustain. This is a shift from just getting things started. It is continuous and ongoing work. These are the groups of people who are getting it done. Teams are action oriented and working toward specific targeted goals. Example is the Family and Community Engagement committee that reviewed Back-to-School Night. They reviewed surveys of staff and families, proposed developed and implemented new format for B2SN.

Discussion around Implementation Teams and the "Letting it Happen", "Helping it Happen", "Making it Happen." Examples of SIOP and NHA were identified as "Making it Happen"

Tie building goals to implementation teams

Implementation teams identified as

- Culture/Climate
- Student Learning
- Professional Learning
- Family and Community Engagement

Question asked if the implementation work is outside of site council. At this time, yes, but as the work moves forward, we may have site business meetings and implementation meetings. Those receiving paid leadership roles will be expected to participate on a SIT.

Action Items for site council members

Information regarding Terms of Reference and Implementation teams to be shared out to staff by site council members.